

THE REDLANDS AREA HISTORICAL SOCIETY, INC.
Incorporated 1974
BYLAWS
(REVISED) 1993, 2005 and 2023

ARTICLE I — NAME

The name of this organization shall be The Redlands Area Historical Society, Inc., or in abbreviated form as “RAHS.”

ARTICLE II — MISSION STATEMENT

The Redlands Area Historical Society preserves, protects, and makes publicly accessible all forms of the history & heritage of the Redlands Area at local, state, national, and global levels for the inspiration & benefit of the public and in order to perpetuate this history’s future relevance.

The Society fulfills its Mission through support of historical research & scholarship, engagement in philanthropy, providing public & official educational outreach, and building a community around Redlands History.

The History of the Redlands Area takes many forms, including artifacts & memorabilia, structures & districts, oral & written records, vistas & viewsheds, monuments & plaques, art & architecture, gardens & agricultural resources, culture & institutions, as well as industry & commerce in which Redlands & Redlanders have distinguished themselves.

The Guiding Principles that the Society promotes are Historic Preservation, Adaptive Reuse, Public Beautification, and Community Education to the end that knowledge of Redlands’ past is fundamental to its future.

ARTICLE III — MEMBERSHIP

The membership of this society shall consist of five classes, as hereinafter provided. No member shall be entitled to more than one vote. Dues for all classes shall be set by the Board of Directors and approved by the Society Dues paid are in consideration for a twelve (12) month period from Payment. The Dues Cycle shall be considered to begin August 1, the Society begins collecting dues for the following Program Year. In January, Dues Collection envelopes are sent in the January edition of the *Redlands Chronicles*. Dues collected after that mailing will be applied to the Program Year beginning the following August.

1. Individual/Family members: Individual/Family member upon payment of specified membership dues.
2. Donor members: Any person may become a Donor member upon payment of specified membership dues.

3. Patron members: Any person may become a Patron member upon payment of specified membership dues.
4. **Corporate Underwriters: Any corporation or business may become a Corporate member upon payment of specified membership dues or provision of in-kind service at least equal to the defined dues amount.**
5. Honorary Life Members: Honorary life members may be conferred on a person or firm, demonstrating exemplary support the society. Honorary life memberships will be conferred by the Board of Directors, or upon payment of specified membership dues.

ARTICLE IV — OFFICERS AND BOARD OF DIRECTORS

1. The Officers of the Society shall be a President, a Vice President, a Secretary & a Treasurer to be elected by the total Board and five additional Board Members, constituting the Board of Directors, or “Board.” The Board is responsible for conducting the affairs of the Society. All members of the Society are eligible for election to the Board.
2. Three Board members are elected at the membership meeting in June for terms of three years and hold office until their successors are elected. Each year the Board shall choose the officers at the Board meeting prior to the annual meeting in June, and they are to take office in July. After serving two consecutive three-year terms, one is ineligible to election for a period of one year or major portion thereof, with the exception of the Board member who is Treasurer. This Board member may be re-elected without any interim period. Ex-officio members shall not have any time limit to their terms as long as they are serving in the same capacity as originally appointed.
3. Vacancies on the Board. A vacancy in any office because of death, resignation, removal, disqualification, or otherwise may be filled by election by the Board for the unexpired term, and that member is eligible to be elected to the Board for two full terms without an interim period. If a Board Member has three (3) unexcused absences from three consecutive Board meetings that member will be notified by the Secretary that his/her term has been terminated. This does not apply to ex-officio Board members.
4. Quorum of the Board. Fifty-one percent (51%) of the members of the Board of Directors shall constitute a quorum, and a majority vote of those present shall be necessary for the transaction of business.
5. Meeting of the Board. The Board shall meet at least quarterly. Notice of each meeting shall be given by the President to each Board member at least a week before the meeting.
6. Ex-officio members of the Board. Ex-officio members are appointed and approved by the Board, such as a representative from another Commission, Board, or organization, or a person selected by the Board to perform a specific duty for a one-year period. Ex-officio members shall be non-voting members and shall not count towards a quorum. The outgoing President shall be an ex-officio member of the Board for one year even if his/her term on the Board has expired. After serving for this one- year period said member, shall be eligible for re-election or reappointment, to the Board.

ARTICLE V — MEETINGS OF THE SOCIETY & THE BOARD OF DIRECTORS

1. Regular meetings of the Society shall be held on such dates as arranged by the Board of Directors. There shall be an annual meeting once a year to be held in June.
2. The President may call special meetings as stipulated under Duties, as either an additional Board Meeting or Society Meeting.
3. Quorum at meetings. Twenty percent (20%) of the *membership* in good standing assembled at a regular or special meeting shall constitute a quorum for the transaction of business.
4. Meetings of Committee. All Committee Chairs will notify the President and the Secretary of scheduled Committee meetings.

ARTICLE VI — DUTIES OF OFFICERS

1. The President shall:
 - a. Preside at all meetings of the Society or of the Board,
 - b. Appoint all *standing and Ad Hoc* committees and be an ex-officio member of each with the exception of the Nominating Committee,
 - c. Have the power to call special meetings of the Society or of the Board, and,
 - d. Be obligated to call a special meeting of the Board upon receiving a request signed by three or more board members, stating the purpose of such a meeting,
 - e. Appoint ex-officio members to the Board with Board approval,
 - f. Provide an Agenda for each Board Member prior to each Board Meeting, as defined above in Section V.2,
 - g. Write the President's Letter to be published in the Redlands Chronicles, and
 - h. Upon retiring, for the sake of a smooth transition shall be responsible for training their successor during an Advisory Period and to deliver to the successor all books, papers, and other property of the Society which may be in his/her possession relevant to proper function of the position.
2. The Vice President shall:
 - a. Perform in the absence of the President the duties assigned to the President,
 - b. Serve as the Program Chairman and be the Master of Ceremonies for each monthly program. Thus, the Vice President is responsible for coordinating all announcements, introductions, and welcoming and concluding remarks for each meeting,
 - c. Write communication to the membership about the following public meeting and submit it to the newspapers, Eventbrite, and any other means of communication with the membership as may be prudent, and
 - d. Upon retiring, for the sake of a smooth transition shall be responsible for training their successor during an Advisory Period and to deliver to the successor all books, papers, and other property of the Society which may be in his/her possession relevant to proper function of the position.
3. The Secretary shall:
 - a. Record the minutes of the Society and of the Board,

- b. Send the minutes to the Board Members of the Society with reasonable prior notice for the next Board Meeting,
 - c. Keep record of the year of appointment of each member of the Board and ensure that the terms of each Board Member are evenly divided according to provisions above-mentioned within Article IV, Section 2,
 - d. Maintain a record of action items proceeding from the Board Meetings and ensure that this information is available to at least the named parties within that list, and
 - e. Upon retiring, for the sake of a smooth transition shall be responsible for training their successor during an Advisory Period and to deliver to the successor all books, papers, and other property of the Society which may be in his/her possession relevant to proper function of the position.
4. The Treasurer shall:
- a. Receive all monies that accrue to the Society and deposit said funds in a bank account of the Society,
 - b. Make disbursements from the Society by means of a check signed by any two of the four following officers of the Society: President, Vice President, Secretary, or Treasurer,
 - c. Keep account of payments and disbursements. Funds shall be deposited in interest bearing accounts with the approval of the Board,
 - d. File all appropriate governmental filing and tax documents with each relevant authority such that are necessary for maintaining The Redlands Area Historical Society, Inc. in good standing,
 - e. Prepare a Treasurer's Report for each Board Meeting as well as any other operational periodic reporting as may be deemed appropriate and necessary, and
 - f. Upon retiring, for the sake of a smooth transition shall be responsible for training their successor during an Advisory Period and to deliver to the successor all books, papers, and other property of the Society which may be in his/her possession relevant to proper function of the position.

ARTICLE VII — THE EXECUTIVE COMMITTEE

The Officers of the Board *will* constitute the Executive Committee and shall conduct necessary business of the Society in the absence of a meeting of the Board of Directors between Board meetings. *Any such business will be reported at the subsequent Board Meeting.*

ARTICLE VIII — NOMINATING COMMITTEE

A committee of two or three members, appointed by the President and approved by the Board of Directors, shall contact nominees for the Board of Directors, shall contact nominees for the Board of Directors and secure their acceptance. Names of nominees shall be announced one month prior to election.

ARTICLE IX — STANDING COMMITTEES

The following shall be Standing Committees of the Society with the chair of these committees to attend Board Meetings when necessary to present reports.

1. Ways & Means
2. Membership
3. Old House Group
4. Budget
5. Newsletter, responsible for Redlands Chronicles, the periodical of the RAHS and other publications the Society may publish under its imprint
6. Heritage Awards
7. Hospitality
8. Social Media
9. Operations & Technology

ARTICLE X — RULES OF ORDER

Robert's Rules of Order, Revised shall be followed at all meetings of the Society and Board unless otherwise stated in these Bylaws.

ARTICLE XI AMENDMENTS

These bylaws may be amended by a two-thirds (2/3) vote of the members present at any regular or special meeting of the Society, provided a quorum is present, and provided such an amendment was announced to the membership at the previous regular meeting to the Special Voting Session.

RAHS Presidents

1	1972 – 1974	Dr. Roger Baty (founded RAHS January 1971)
2	1974	Curtis Allen (Acting)
3	1975	Alice Van Boven
4	1976 – 1980	Jean Wilmot Stein
5	1980 – 1983	Hazel Olsen
6	1984	Janet Piper
7	1985	Bob Treacy
8	1986 – 1988	Ron Running
9	1988 – 1990	Marcia Bandel (Melcher)
10	1990 – 1993	Christie Hammond
11	1993 – 1996	Deanie Lauer
12	1997 – 2000	Elizabeth “Liz” Beguelin
13	2000 – 2002	Rosa E. Gomez
14	2002 – 2003	Nathan Gonzales
15	2003 – 2007	Judith Hunt
16	2007 – 2011	Tom Atchley
17	2011 – 2016	Bill Blankenship
18	2016 – 2018	Ron Running
19	2018 – 2021	Steve Spiller
20	2021 –	Tom Atchley